



**अखिल भारतीय आयुर्विज्ञान संस्थान, भुवनेश्वर**  
**All India Institute of Medical Sciences, Bhubaneswar**

सिजुआ, डाक:- डूमुडुमा, भुवनेश्वर - 751019  
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www.aiimsbhubaneswar.edu.in

**RECRUITMENT CELL**

No. AIIMS/Kalyani/Fac./Rect/268/474

Dated : 18<sup>th</sup> April 2019

**NOTIFICATION**

With reference to the Advertisement No: AIIMS/Kalyani/Fac./Rect/268/7153 dated 22<sup>nd</sup> January, 2019, following is the tentative Schedule of Interviews for selection of Faculty Posts of **Assistant Professor, Associate Professor, Additional Professor, Professor** in Departments of Community and Family Medicine for AIIMS, Kalyani, West Bengal. The tentative Schedule of Interview and Documents Verification is as follows:

**TENTATIVE SCHEDULE FOR DOCUMENTS VERIFICATION AND REPORTING FOR INTERVIEW  
(PHASE-II)**

➤ **Tentative Schedule of Verification of Documents:**

Sl.	Department	Reporting for Document Verification		
		Date	Time	Venue
<b>DOCUMENTS VERIFICATION FOR PHASE-II INTERVIEW</b>				
1	Community and Family Medicine	27.04.2019	9.00 A.M	Board Room, 1 <sup>st</sup> Floor, Academic Block, AIIMS, Bhubaneswar

➤ **Tentative Schedule of Interviews :**

Sl.	Department	Reporting for Interview		
		Date	Time	Venue
<b>PHASE-II INTERVIEW</b>				
1	Community and Family Medicine*	28.04.2019	9.00 A.M	Director's Board Room, 1 <sup>st</sup> Floor, Administrative Block, AIIMS, Bhubaneswar

\* - If the interview is not completed in a stipulated day and time, the candidate may have to attend the same on subsequent day.

**DOCUMENTS TO BE BROUGHT :**

- The candidates shall report at Board Room, 1<sup>st</sup> Floor, Academic Block, AIIMS, Bhubaneswar with the Original and 2(two) sets of self-attested photocopies as per **Annexure-I** (Checklist for Verification of Documents).
- Notarised Affidavit as per **Annexure-II** on 10 rupees non-judicial stamp paper, duly signed and notarised.
- Original Certificate(s) and 1(one) set of self-attested photocopy of all qualifying Degree(s) and Experiences as on applicable cut-off date.
- Signed hard copy of online application with passport photograph pasted on it.
- Original Caste and PwD Certificate, if applicable.
- The eligible candidates are requested to bring the following as hard copies (printed material) for the documents verification :
  - 7(seven) copies of the list of all Publications. Publications to be listed in Vancouver Style.
  - 7(seven) copies of the full text article of selected 5(five) publications which you consider your best work.

(Contd.....P/2)

- g) Powerpoint Presentation (3 to 5 minutes) of your suitability for the post of Professor and Additional Professor only. Please upload your presentation in the official laptop/PC of Recruitment Cell, AIIMS, Bhubaneswar on the date of documents verification.
- h) "No Objection Certificate" from Competent Authority, if applicable.
- i) Certificate having DNB as qualifying degree have to themselves confirm their eligibility according to the applicable Govt. of India Gazette Notification and produce requisite certificate from the passing Institute in accordance with the above notification.
- j) Candidates belonging to OBC (non-creamy) category should produce certificate from the Competent Authority showing validity period in accordance with Govt. of India guidelines.

**Important Note :**

- 1. Those candidates who are in Govt. Service (including AIIMS Employees) are required to produce No Objection Certificate (NOC) at the time of Interview. They should obtain the NOC immediately if not yet done prior to reporting for Interview. No candidates will be allowed to appear the Interview without proper NOC as per the conditions of the advertisement.
- 2. The candidates shortlisted for Interview must bring all ORIGINAL documents in support of their eligibility for the above post at the time of Interview for verification.
- 3. The candidature of all the candidates shortlisted for Interview is purely provisional subject to verification and fulfillment of the eligibility criteria with regards to age, essential qualification, experience and reservation etc. and if they are found in-eligible at any stage, their candidature will be cancelled.
- 4. The eligible list as notified is purely tentative and may vary (both inclusion/exclusion) subsequently after detail examination/verification. The decision of the Competent Authority in this regard will be final.
- 5. No TA/DA shall be provided for this purpose.
- 6. **This may be treated as TENTATIVE SCHEDULE OF INTERVIEW to be held on 28<sup>th</sup> April, 2019 (Phase-II) as mentioned above. However, Call Letters for Interview will be sent separately in due course.**

By order of Director

Sd/-

(निशाकर साहू/Nishakar Sahoo)

सहायक प्रशासनिक अधिकारी/Asst. Administrative Officer

दूरभाष/Tel. : 0674-2476255

**प्रतिलिपि/Copy to :**

- 1. P.S to Director, AIIMS, Bhubaneswar for kind information of Director
- 2. PS to DDA, AIIMS, Bhubaneswar for kind information of DDA.
- 3. I/c Institute website - for publishing on website.
- 4. Guard file.

**CHECK LIST FOR VERIFICATION OF DOCUMENTS**

- Name of the Candidate :
- Name of the Department :
- Post for which short listed for Interview :
- Date of Interview :
- Date of Verification :

Please arrange photocopy and original documents in the following orders (Please tick mark: **Yes/No**)

Sl.	Documents	
1	Hard copy of Application duly signed with passport size photograph	Yes/No
2	Applied through proper channel/NOC Submitted	Yes/No
3	Affidavit as mentioned in the website as annexure duly signed by Magistrate/Notary	Yes/No
4	Certificate of Date of birth proof	Yes/No
5	Certificate pertaining to Category from Competent Authority (Candidates belong to OBC(Non-creamy layer) valid certificate issued during the valid period shall produce)	Yes/No
6	MBBS pass certificate(MBBS)	Yes/No
7	No. of attempt certificate (MBBS)	Yes/No
8	MCI Registration certificate for MBBS	Yes/No
9	MD/MS/DNB/Ph.D pass certificate	Yes/No
10	No. of attempt(MD/MS/DNB/Ph.D)	Yes/No
11	MCI Registration certificate (MD/MS/DNB/Ph.D)	Yes/No
12	DM/MCh/DNB Pass Certificate	Yes/No
13	No. of attempt(DM/MCh/DNB)	Yes/No
14	MCI Registration(DM/MCh/DNB)	Yes/No
15	DNB certificate in accordance with GOI notification dated 12 <sup>th</sup> June 2012	Yes/No
16	Teaching/ Research Experience certificates (SR/Asst. Professor/Associate Professor/Additional Professor/Professor/Others)	Yes/No
17	Copy of all publications, awards, Fellowship etc.	Yes/No
18	Application fees documentary proof	Yes/No
19	Powerpoint presentation(3 to 5 Minutes) for suitability for the post to be submitted.	Yes/No
20	Please state whether you are holding regular government job as on the last date of the receipt of the application (applicable to the Govt. Employee)	Yes/No

**Signature of the Candidate**

**Remarks of the Verification Committee**

**Signature of the Verification Committee**

**(To be produced by eligible candidates only on 10 rupees non-judicial, stamp paper, duly signed)**

**AFFIDAVIT**

I, Dr..... aged about .....S/D/W/O of .....address.....Mobile No. ....do hereby solemnly declared as follows:

1. That I have passed my 10<sup>th</sup> examination in the year ..... as per certificate issued by Board, my DOB is .....
2. All my qualifying degree as declared by me on my application are recognised by MCI.
3. The institute/college from which I have obtained my qualifying degree are recognised by MCI in that particular year in which I passed my qualifying degree. There is no legal lacuna regarding the recognition of my degree my MCI.
4. I have registered my MBBS degree under .....(Name of the state council) and the registered number is ....., year .....
5. I have registered my MD/MS/Mch/DM/DNB degree under .....(Name of the State Council) and the registered number is ....., year .....
6. All teaching and /or research experience(s) claimed by me in the application form are valid and from institutes recognised by Medical Council of India/Govt. of India regulatory bodies.
7. I belong to .....category as per Govt. of India guidelines.
8. I undertake that I have not suppressed any fact and all facts submitted are true to my best of my knowledge. If any facts and figure are found wrong or concealed at any given point of time of my professional career, I may be penalised as deemed fit and my candidature to this recruitment will be treated as cancelled. Further, I also declare that I fulfil all eligibility criteria of the post for which I have been shortlisted as per the terms and conditions of the advertisement.

**Deponent**

**Deponent**

**Sworn before me**

**Authorised Notary**